

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, August 1, 2016

Authority Board Members in Attendance:

Bob Bradley	Rose Gilbert	Mike Spinato
Rashain Carriere-Williams	Paula LaCour	Marianne Terrebonne
Kevin Centanni	Dede Lyman-Redfearn	

Authority Board Members Absent:

Monica Baltodano-Dubey Logan Williamson

Staff in Attendance:

Lisa English Rhoden, Executive Director	Jennifer Phillips, Asst. Director, BHCS
Beverly Devall, COO/CFO	Elizabeth Riehl, Attorney
Nicole Sullivan-Green, Director, DDCS	Tammy Valenti, CAA
Rosanna Dichiro, Director, BHCS	

Guest in Attendance:

None

The meeting was called to order by Ms. Lyman-Redfearn at 6:03 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. LaCour to adopt the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.

None.

3. Governor's Appointment.

Ms. Riehl updated the Board on the Governor's appointments stating Ms. Lee McKee was not confirmed by the Legislature, therefore is not a member of the Board. If there would be an opening during the next Legislative Session the Governor could appoint her at that time and ask for her confirmation. Ms. Riehl also reported on Mr. Spinato and Mr. Scalia's appointments. At this time, Mr. Spinato is awaiting his reappointment from the Governor. She stated until the Governor reappoints or replaces him, he will continue in his capacity as a voting member of the Board. If he is reappointed, he will have to be confirmed during the next Legislative Session. She went on to say, Mr. Scalia's recommendation for appointment is in the Governor's office and we

are waiting a decision.

4. Required Approvals Agenda.

A) Consultants & Contract Work Monitoring Report – Ms. Lyman-Redfearn asked if Board members had any questions regarding the Consultants & Contract Work monitoring report. Hearing none, Ms. Carriere-Williams made a motion to accept the Consultants & Contract Work monitoring report as received prior to the meeting. Seconded by Ms. Terrebonne. Passed unanimously.

B) ENDS Focus of Grants/Contracts Monitoring Report – Ms. Lyman-Redfearn asked if Board members had any questions regarding the ENDS Focus of Grants/Contracts monitoring report. Hearing none, Mr. Centanni made a motion to accept the ENDS Focus of Grants/Contracts monitoring report as received prior to the meeting. Seconded by Mrs. Gilbert. Passed unanimously.

C) Financial Quarterly Report (April – June) – Ms. Lyman-Redfearn opened discussion regarding the financial quarterly report. A discussion followed. A motion was made by Mrs. Gilbert to accept the financial quarterly report as presented. Seconded by Ms. LaCour. Passed unanimously.

D) Fiscal Year 2017 Budget – Ms. Lyman-Redfearn opened discussion regarding the financial quarterly report. A discussion followed. A motion was made to accept the FY17 Budget as presented by Mr. Centanni. Seconded by Mr. Bradley. Passed unanimously.

4. Approval of Minutes.

Mrs. Gilbert made a motion to accept the minutes as received prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Louisiana Partnership for Success: Ms. Rhoden asked Dr. Dichiro and Ms. Phillips to give an overview of this program for the Board. Ms. Phillips stated the La. Partnership for Success is a grant by the Substance Abuse and Mental Health Services Administration (SAMHSA) that was awarded in 2014. The Office of Behavioral Health administers the grant through the LGEs. She stated the grant has two purposes: 1) decrease the underage alcohol consumption in individuals who are 12 – 21 years of age and 2) decrease prescription drug abuse in individuals 12 – 25 years of age. Dr. Dichiro answered questions of the Board. Dr. Dichiro spoke about an exercise used in the program that shows what it feels like at different levels of intoxication. The exercise is done using drunk goggles that she provided and invited the Board members to participate. A discussion followed.

- FY16 Statistics – Deferred until September 12th meeting.

- Community Dialogues – Ms. Rhoden reported the community dialogues for behavioral health and developmental disabilities had been deferred until after the budget could be determined. At this time, we would like to move ahead with planning a developmental disabilities one and possibly do both, she said. A discussion followed. Ms. Rhoden stated there would be a need for Board members for each area to lead the dialogues and have community stakeholders be a part of the panel. A discussion followed.

- Sen. Bill Cassidy’s Visit – Ms. Rhoden stated the site visit with Sen. Cassidy went very well. She stated he was very approachable and took his time to listen and discuss services with staff. Ms. Rhoden acknowledged Parish President Yenni for coming and participating as well. She thanked the Board members for their participation. Mr. Bradley stated he thought it was a valuable visit from the Senator. A discussion followed.

- Human Capital Management Invoice – Deferred until September 12th meeting.

- FY17 State General Fund Set Aside – Deferred until September 12th meeting.

- Facility Capacity – Ms. Rhoden reported to the Board on the current status of JPHSA’s facilities. Dr. Dichiro and Ms. Sullivan-Green reported on their division’s capacity and growth. After much discussion, the Board requested a budget be provided to the Board that would support funding and ongoing support of a new facility. At this time, Ms. Lyman-Redfearn asked for a vote. A motion was made by Ms. Carriere-Williams for a Board Resolution authorizing the Executive Director, Ms. Rhoden, to enter into a purchase agreement for that certain property located at 1500 River Oaks Dr., W., Jefferson, LA 70123. Seconded by Mr. Bradley. Five yays (Ms. Lyman-Redfearn, Ms. Carriere-Williams, Mr. Bradley, Ms. Terrebonne and Mr. Spinato), one nay (Ms. LaCour), one abstention (Mr. Centanni). Motion passes.

A motion was made by Mr. Bradley for a Board Resolution authorizing the Executive Director, Ms. Rhoden, to enter into a purchase agreement for that certain property located at Lot 10 Elmwood Park Subdivision, Jefferson, Louisiana 70123. Seconded by Ms. Terrebonne. Five yays (Ms. Lyman-Redfearn, Ms. Carriere-Williams, Mr. Bradley, Ms. Terrebonne and Mr. Spinato), one nay (Ms. LaCour), one abstention (Mr. Centanni). Motion passes.

- Board of Directors’ Photos for Website – Ms. Rhoden asked Board members to come a few minutes early for the Sept. 12th meeting to have new pictures taken for the JPHSA Website.

B) Policy Review – Delegation of Executive Director – Ms. Lyman-Redfearn opened discussion regarding the Delegation of Executive Director Policy. There were no changes to this policy.

Monitoring Executive Director Performance – Ms. Lyman-Redfearn opened discussion regarding the Monitoring Executive Director Performance Policy. There were no changes to this policy.

C) Policy Governance Training Report – Ms. Lyman-Redfearn reported on the International Policy Governance Training she attended along with Mr. Williamson. She stated the training was very informative and most of all it confirmed as a Board we are doing a lot of things right. A discussion followed.

D) Annual Retreat Planning – Ms. Lyman-Redfearn asked the Board to look at their calendars to see if Saturday, November 5th was available. A discussion followed. Everyone present stated Nov. 5th would work. Ms. Lyman-Redfearn stated she would email Mr. Williamson to see if this date was open on his calendar.

E) JeffCare Update – Ms. Carriere-Williams reported on the JeffCare Board meeting held on August 16, 2016. She stated the Board was updated on JeffCare's financial status, the opening of the Ambulatory Medical Detox and their 501c3 status. Ms. Carriere-Williams also stated they reviewed policies and discussed fundraising ideas. A discussion followed.

F) Board Linkage Update – None.

G) JPHSA Developmental Disabilities Regional Advisory Committee – Ms. Lyman-Redfearn opened discussion regarding the application for Ms. Sandy Williams, a prospective member for the DD RAC. After discussion, a motion was made by Mr. Bradley to appoint Ms. Williams as a member of the DD RAC. Seconded by Mr. Spinato.

A discussion was had on the application for Ms. Janet Connell. Ms. Connell is a grandmother of a child with a disability. Mr. Spinato raised the question as to members of the DD RAC having to be a Jefferson Parish resident. Ms. Connell works in Jefferson Parish, but does not live in the Parish. A discussion followed. The Board asked Ms. Valenti to follow-up on the stipulations to serve on the DD RAC and report to the Board at the September meeting.

H) Nominating Committee – Ms. Lyman-Redfearn asked for volunteers to serve on the Nominating Committee. Mr. Centanni, Ms. LaCour and Mr. Bradley stated they would serve on the Committee. Ms. Lyman-Redfearn asked them to meet prior to the September 12th Board meeting and bring their recommendations to the Board for Chair and Vice-chair. At that time, the Board will vote and the new Chair and Vice-Chair will begin their term at the October meeting.


6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, September 12, 2016, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 8:44 p.m. by a motion made by Ms. Carriere-Williams. Seconded by Mr. Centanni. Passed unanimously.



LOGAN K. WILLIAMSON, JPHSA Chairperson
Dede Lyman-Redfearn